**Illinois Joining Forces**

**Public Board Meeting Minutes – Thursday, October 14**

**Attendees:**

Erica Borggren – Chairwoman John DeBlasio – Vice Chairman

Rep. Stephanie Kifowit – Treasurer Matt Schachman – Secretary

David Leckrone Terry Prince Megan Everett

**Not in attendance:**

John Schwan Brig. Gen. Patricia Wallace Sen. Cristina Castro

Don Cooke Maj. Gen. Richard Neely

* Meeting Called to Order
* Roll Call – Quorum confirmed
* Pledge of Allegiance
* Approval of August 2021 minutes

Interim Executive Director (Brenda Osuch) Update:

1. IWAP Update – Contact is divided into two contracts:
	1. Development Contract – Website Development – preliminary meeting held with web developer. Board asked for recommendations of trusted web developers.
	2. Service Contract – upon completion of the website, service contract will extend for one year. Both contracts will continue to be sole-sourced
2. CCC Update – IJF will take the CCC inhouse as of January 2022
	1. Position descriptions and recruitment has begun
3. State Audit 2020 – state auditors are developing their preliminary findings. Any further requests will be addressed as they are made by the auditors.
	1. Finalizing external audit for 2021
4. Strategic Initiative and Deliverables – Strategic deliverables and grant deliverables were reviewed by quarter.
	1. Unite Us (referral platform) reviewed. Contract in review. No cost to IJF or partners and forgiveness of IJF debt. Platform will include all social service organizations. IJF will be highlighted as a top resource for veterans’ issues and referrals.
	2. Donor Development – Salesforce CRM acquired at no cost to be populated with the donor information for tracking and promotions.
5. New Website – website launched at the end of August. Includes notice of Board meetings and public meetings.

VSC/CCC Update:

1. Environmental Scans – Completing the environmental scan in Effingham. Moving on to Champaign scan. Calls are being made to providers to introduce IJF and gain email information for follow-up to add them to our resource database.
2. VSC’s – Continuing to connect with established VSC’s for their virtual community meetings and adding the Vet Centers’ Advisory Boards who meet regularly with local community providers.
3. Aurora – Dunham Foundation grant includes peer training. DBSA has customized peer training to remove the requirement for a mental health or substance abuse issue. Training has been rescheduled for January 13, 14, 15.
4. Bob Woodruff – 3rd Food Insecurity Grant - partnered with Jesse Brown VA, Hines VA, Chicago Veterans to distribute 400 - $25 Jewel Food cards at the Chicago Stand Down and to VFW and American legion posts on the South and Westside.

Development Update

1. IJF Summit Update – looking for Venues.

Executive Session (recording ended)

Treasurer’s Update